

**CALIFORNIA COLLEGE OF NATURAL MEDICINE**

Physical Classes:  
1919 State Street, Santa Barbara, CA  
500 Comstock Lane, Santa Cruz, CA

Mailing Address:  
849 Almar Ave., C189  
Santa Cruz, CA 95060

Phone: 800-421-5027 Fax: 928-496-2050 Email: t4joy@earthlink.net  
Web Site: www.cconm.com

**ENROLLMENT APPLICATION**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Payment Method**

Visa/MasterCard \_\_\_\_\_ Exp. \_\_\_\_\_

Please check the course or approved program you are registering for below.

**Approved Vocational Certification**

- Practitioner Prerequisite
- Nutraceutical Consultant
- Holistic Health Practitioner Training
- Naturopathic Practitioner Training
- Clinical Nutritionist
- Master Herbalist

- Homeopathic Practitioner
- Causal Chain Biokinesiology Assessment

**Registered Certificate Programs for Continuing Education**

- Advanced Holistic Health Practitioner Training
- Homeopathic Endocrinology

Start Date: \_\_\_\_\_

Scheduled Completion Date: \_\_\_\_\_

Financing is available for programs over \$1500.00. Equipment as outlined in the School Catalog may also be financed. I am interested in financing \_\_\_\_\_ (initial here).

Please fill in the information below.

Registration \$100.00

Non-refundable Registration Fee for each training.

Deposit \$150.00

Only for students receiving financial aid.

Tuition: \_\_\_\_\_

Prorated upon course withdrawal. Refer to refund provisions on page 2 of this Agreement.

Equipment/Books: \_\_\_\_\_

Please refer to tuition schedule in school catalog.

STRF Assessment \_\_\_\_\_

Student is assessed \$2.50 per thousand dollars of tuition paid (except third party paid tuition) for STRF

Total Fees, Charges & Expenses: \$ \_\_\_\_\_

**YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST. THIS AGREEMENT IS NOT BINDING UNLESS SIGNED BY BOTH THE STUDENT AND/OR HIS OR HER GUARDIAN AND THE SCHOOL'S REPRESENTATIVE.**

\_\_\_\_\_  
Student and/or Guardian's Signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Representative's Signature & Title.

\_\_\_\_\_  
Date

Student's Initials \_\_\_\_\_

If you have any questions, complaints or problems which you cannot work out with the school, write or call the:  
Bureau for Private Postsecondary and Vocational Education, 400 R Street, Suite 5000, Sacramento, CA 95814 Telephone:  
(916) 445-3427

All payments will be made payable and mailed to:  
California College of Natural Medicine, 849 Almar Ave.,  
Ste C189, Santa Cruz, CA 95060

We also accept MasterCard and Visa payments, unless you choose a finance program.

Except for those fees specified in the school catalog, there are no other fees for equipment, housing, transportation, books, necessary supplies, materials, shop fees, or other fees the student will incur upon enrollment from The California College of Natural Medicine. All textbooks may be purchased from outside sources of student's choice.

Typical room rates in Santa Barbara, CA., are seasonal and range from \$89.00 to \$150.00 per night and in Santa Cruz, \$85.00 per night shared room including three healthful meals and \$125.00 per night for single rooms including three healthful meals.

#### **Continuing Education Trainings**

CET's are offered in any of the following circumstances.

- Only in subjects licensees are required to take as a condition to continue licensure, and solely for that purpose.
- Only in subjects necessary to continue to practice or work in an occupation or profession such as law or medicine, and that are offered solely for that purpose.
- To persons who are already in a particular profession, trade, or job category for the sole purpose of enhancing their skills or knowledge within that particular profession, trade, or job category.

#### **Textbooks and Equipment**

Please see information in the school catalog under Tuition.

#### **Transportation, Room & Board**

Not included. We will provide shuttle and hotel information upon request. Average room rate in Santa Barbara depends on the season. Typical room rates go from \$69.00 to \$150.00 per night.

#### **Payment Schedule**

Students are required to pay for the full program at the time of registration. A tuition-financing program is available.

#### **Registration Fees**

Registration fees are charged for the purpose of establishing and maintaining a student file. Registration fees must accompany the Application for Admissions. Applications received without the required fee will not be processed. A separate registration fee is required for each program. Registration Fees are Non-Refundable. Students who have completed one program and are applying to an additional program will be charged an additional registration fee.

#### **Late Registration Fee**

A late application fee of \$50.00 applies when a student's application materials, including official transcripts and letters of recommendation, are not received 30 days before residential classes start.

**Note: The California College of Natural Medicine** reserves the right to make any changes in tuition, refund policies, fees, and expenses without notice, within statutory guidelines.

#### **Students Loans**

To assist CCNM students in paying their education, a student loan program is in place for payment of tuition. A \$40.00 credit report fee is mandatory and is **not** refundable if your credit application is not approved.

#### **Student Disclosures**

For Continuing Education Trainings, any written contract or agreement signed by a prospective student shall not become operative until the student attends the first class or session of instruction.

#### **Employer Assistance with Tuition**

Many employers underwrite programs to assist employees with their education expenses. CCNM encourages students to seek educational assistance from their employer. The

#### **Scholarships**

NO scholarship funds are available.

#### **Buyers Right To Cancel**

You have the right to cancel this Agreement for a course of instruction until midnight of the first day after the first residential class you attended. This means a day on which you were scheduled to attend a class session.

Cancellation shall occur when you give written notice of cancellation at the mailing address of the School shown on the top of the first page of the Enrollment Agreement. You can do this by mail, hand delivery or telegram. If the written notice of cancellation is sent by mail, it is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, is effective if it shows that you no longer wish to be bound by this Agreement.

If the school has given you any equipment, including books or other materials, you shall return them to the school within thirty days following the date of your Notice of Cancellation.

The cancellation period is considered up to and including the first day of a **residential class**.

*Refund During Cancellation Period:* The school shall refund 100% of the amount paid less a reasonable deposit or application fee not to exceed \$100.00, if notice is made before or on the first day of residential instruction. **For online classes, once a password has been issued, the class and/or lesson is considered accepted, therefore, NO refund will apply.**

The California College of Natural Medicine's web site is located at: [www.cconm.com](http://www.cconm.com) or [www.traditionalnaturopathy.com](http://www.traditionalnaturopathy.com).

All requests for cancellations must be submitted in writing to the Dean, Theresa Dale at CCNM's mailing address.

*Refund After Cancellation Period:* If a student withdraws from their course after the cancellation period, the student is entitled to only a partial refund. The refund policy is pro rata to the 60 percent point of the course. The formula is as follows:

Total Amount Actually Paid for Lessons taken  
minus the Registration Fee of \$100.00  
= Adjusted Amount  
(Includes all fees and instruction, but no equipment)

Adjusted Amount X Lessons not received but for which  
the student has paid  
= Final Refund Amount

All refunds will be paid within 30 days of cancellation or withdrawal.

***Cancellation Refund Example:***

A student enrolls in the Naturopathic Practitioner Program and pays total tuition including a \$100 registration fee. The student cancels on the first day of class. The student's refund would be total tuition minus the \$100.00 registration fee. The \$100.00 registration fee is non-refundable.

***Withdrawal Refund Example:***

A student enrolls in the Naturopathic Practitioner Program and pays \$8,300.00, including a \$100 registration fee. The student withdraws after completing 75 percent of the course. The student would not receive a refund, because he or she has completed over 60 percent of the program. On the other hand, if the student has paid total tuition of \$8,300.00 (including the \$100.00 registration fee) completes 50% of the training and wants to withdraw from the training – they would receive a refund for the lessons that they did not take or receive a password for. All cancellations and requests for refunds must be submitted to the school office in writing.

**STRF: Student Tuition Recovery Fund**

The Students Tuition Recovery Fund ("STRF") was established by the Legislature to protect any California resident who attends a private postsecondary institution from losing money if they prepaid tuition and suffer a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment.

You must pay the state-imposed fee for the Student Tuition Recovery Fund (STRF) if all of the following applies to you.

1. You are a student, who is a CA resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to replay the third party.
3. To be eligible for STRF, you must be a California resident and reside in California at the time the enrollment agreement is signed or when you receive lessons at a California mailing address from an approved institution offering correspondence instruction. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are **not** considered California residents for this purpose.

To qualify for STRF reimbursement you must file a STRF application within one year of receiving notice from the Bureau that the school is closed. If you do not receive notice from the Bureau, you have four years from the date of closure to file a STRF application. If a judgment is obtained you must file a STRF application within two years of the final judgment. It is important that you keep copies of the enrollment agreement, financial aid papers, receipts or any other information that documents the moneys paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary and Vocational Education, 400 R Street, Fifth Floor, Sacramento, CA 95814-3517, (916) 445-3427.

If you are a recipient of third party payer tuition, you are not eligible for protection under and recovery from the STRF fund.

Students enrolled in the Registered courses for Continuing Education Units and Short-Term Career Training are **not** eligible for recovery from the Student Tuition Recovery Fund.

**Student Complaints**

Dr. Dale (800-421-5027), will be responsible for resolving any student complaints. If problems are not resolved by the Registrar, you may email Theresa Dale at [t4joy@earthlink.net](mailto:t4joy@earthlink.net). Otherwise, students who have questions or problems concerning this school should contact the Bureau for Private Postsecondary and Vocational Education, 400 R Street, Fifth Floor, Sacramento, CA 95814, (916) 445-3427.

**Job Assistance Program**

The California College of Natural Medicine does not promise students employment in this field. However, the institution does intend to promote the services offered by all graduates by offering referrals to inquiries.

**Student Conduct**

A student who does not behave in a professional manner in class will be suspended. If the student does not correct the situation, they will be dismissed.

**Student Services**

Vocational Trainings: Holistic Health Practitioner, Naturopathic Practitioner Training, Integrative Wellness Consultant, and Nutraceutical Consultant offers academic advisement at no charge, which will be provided through email at [www.traditionalnaturopathy.com](http://www.traditionalnaturopathy.com) or [www.ccnm.com](http://www.ccnm.com).

**Rules of Operation**

The institution will remain in operation as long as the citizens of the State of California and of the United States demonstrate a need and growing desire to pursue self-development. Students from all communities will be served without prejudice as to color, race, or creed. Any student who wants to serve their community will have an opportunity to do so by earning the title Holistic Health Practitioner, Naturopathic Practitioner or Nutraceutical Consultant. The institution will maintain records for at least five years. The institution does not provide English-as-a-Second Language instruction.

**My signature below certifies that I have read, understood and agreed to my rights and responsibilities, and that the institution’s cancellation and refund policies have been clearly explained to me. I have read the school catalog, understand and agree to its terms.**

**Accepted by CCNM Representative**

Date: \_\_\_\_\_

\_\_\_\_\_  
CCNM: Theresa Dale, C.C.N., N.D.

**I choose to enroll & agree to terms.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Student and/or Guardian’s Signature

\_\_\_\_\_  
Print Name:

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400 R Street, Suite 5000  
Sacramento, CA 95814  
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